



# 勞工處零售業招聘中心招聘日

## Recruitment Day at the Recruitment Centre for the Retail Industry

日期 Date : 17/2/2012 (星期五, Friday)  
 時間 Time : 上午10時至下午1時, 下午2時至下午5時  
 (10:00am to 1:00pm, 2:00pm to 5:00pm)  
 地點 Venue: 灣仔告士打道5號稅務大樓 34樓 (港鐵灣仔站A5出口)  
 34/F, 5 Gloucester Road, Revenue Tower,  
 Wanchai (Exit A5, MTR Wanchai Station)



招聘機構：天使化粧品國際有限公司  
 Employer : Angel Cosmetics Int'l Ltd

ANGEL 天使



<p><b>美容師</b> <b>Beautician</b></p>	<ul style="list-style-type: none"> <li>◆替客人提供美容服務, 協助產品推廣</li> <li>◆工作地點: 港九新界</li> <li>◆上午11時至下午8時 或 下午1時至下午10時, 每週工作6天, 每天工作9小時, 輪班, 輪休</li> <li>◆學歷不拘, 一年或以上經驗, 勤務, 主動, 有禮及有志投身美容行業, 良好粵語, 懂讀寫中文</li> <li>◆每月底薪連佣金約 \$9,000 - \$ 20,000</li> </ul>
<p><b>見習美容師</b> <b>Beautician</b> <b>Trainee</b></p>	<ul style="list-style-type: none"> <li>◆為客人提供美容服務, 協助產品推廣</li> <li>◆工作地點: 港九新界</li> <li>◆上午11時至下午8時 或 下午1時至下午10時, 每週工作6天, 每天工作8小時, 輪班</li> <li>◆中三或以上, 毋須工作經驗, 主動, 誠實, 有禮, 具責任感, 上進及有志投身美容行業, 良好粵語, 一般英語及普通話, 懂讀寫中文及閱讀英文</li> <li>◆每小時\$28</li> </ul>
<p><b>高級美容顧問/ 美容顧問</b> <b>Senior Beauty</b> <b>Consultant /</b> <b>Beauty</b> <b>Consultant</b></p>	<ul style="list-style-type: none"> <li>◆產品推廣, 解答客人查詢</li> <li>◆工作地點: 港九新界</li> <li>◆上午10時至晚上7時 或 下午1時至晚上10時, 每週工作6天, 每天工作9小時, 輪班, 輪休</li> <li>◆中三或以上程度, 1年相關工作經驗, 具有良好溝通技巧, 開朗, 有上進心, 有禮, 良好粵語, 懂讀寫中文</li> <li>◆如無相關工作經驗者, 可申請初級美容顧問</li> <li>◆每月底薪連佣金約\$10,000 - \$20,000</li> </ul>

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招聘機構：天使化粧品國際有限公司

Employer : Angel Cosmetics Int'l Ltd



<p>初級 美容顧問 Jr. Beauty Consultant</p>	<ul style="list-style-type: none"> <li>◆ 產品推廣, 解答客人查詢</li> <li>◆ 工作地點: 港九新界</li> <li>◆ 上午10時至晚上7時 或 下午1時至晚上10時, 每週工作6天, 每天工作9小時, 輪班, 輪休</li> <li>◆ 中三或以上程度, 工作經驗不拘, 具有良好溝通技巧, 開朗, 有上進心, 有禮, 良好粵語, 懂讀寫中文</li> <li>◆ 每月底薪連佣金約\$8,000</li> </ul>
<p>按摩師 Massagist</p>	<ul style="list-style-type: none"> <li>◆ 替客人提供按摩服務, 協助產品推廣</li> <li>◆ 工作地點: 港九新界</li> <li>◆ 上午11時至下午8時 或 下午1時至下午10時, 每週工作6天, 每天工作9小時, 輪班, 輪休</li> <li>◆ 中三或以上程度, 一年或以上經驗, 勤勞, 主動, 有禮及有志投身美容行業, 良好粵語, 懂讀寫中文</li> <li>◆ 每月底薪連佣金約\$10,000</li> </ul>
<p>美容中心 接待員 Receptionist</p>	<ul style="list-style-type: none"> <li>◆ 接聽來電, 客人預約安排, 聯絡新及舊客戶作推廣</li> <li>◆ 工作地點: 港九新界</li> <li>◆ 上午11時至下午8時 或 下午1時至下午10時, 每週工作6天, 每天工作9小時, 輪班, 輪休</li> <li>◆ 中三或以上程度, 經驗不拘, 勤勞、主動、有禮及有志投身美容行業, 良好粵語, 懂讀寫中文</li> <li>◆ 每月底薪連佣金約\$8,000</li> </ul>
<p>收銀員 Cashier</p>	<ul style="list-style-type: none"> <li>◆ 一般收銀員工作</li> <li>◆ 工作地點: 港九新界</li> <li>◆ 上午10時至下午10時, 每週工作6天, 每天工作10小時, 輪班, 輪休</li> <li>◆ 中三或以上程度, 一年或以上收銀經驗, 良好粵語, 懂讀寫中文</li> <li>◆ 每月底薪連佣金約\$8,000-\$9,000</li> </ul>
<p>戶外推廣員 Promoter</p>	<ul style="list-style-type: none"> <li>◆ 戶外銷售美容服務及美容產品</li> <li>◆ 工作地點: 港九新界</li> <li>◆ 下午12時至下午8時, 每週工作6天</li> <li>◆ 學歷及工作經驗不拘, 具美容推廣經驗優先考慮, 能刻苦耐勞及有責任感, 良好粵語, 懂讀寫中文</li> <li>◆ 每日 \$400, 另有佣金</li> </ul>

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ANGEL 天使

招聘機構：天使化粧品國際有限公司

Employer : Angel Cosmetics Int'l Ltd



<p><b>電話推廣員</b> <b>Telephone Promoter</b></p>	<ul style="list-style-type: none"> <li>◆ 電話銷售美容服務及美容產品</li> <li>◆ 工作地點: 觀塘</li> <li>◆ 上午10時至下午6時30分, 每週工作6天</li> <li>◆ 學歷及工作經驗不拘, 具市場推廣經驗優先考慮, 能刻苦耐勞及有責任感, 良好粵語, 懂讀寫中文</li> <li>◆ 每月底薪連佣金約\$8,000- \$10,000</li> </ul>
<p><b>寫字樓倉務員</b> <b>Office Stock Keeper</b></p>	<ul style="list-style-type: none"> <li>◆ 倉務搬運工作, 須外勤</li> <li>◆ 工作地點: 觀塘</li> <li>◆ 上午9時至下午5時30分 或 上午10時30分至下午7時, 每週工作6天, 每天工作 8.5小時, 輪班</li> <li>◆ 中三或以上程度, 1年或以上相關工作經驗, 刻苦耐勞及有責任心, 良好粵語, 懂讀寫中文, 懂中文輸入法(倉頡/速成/九方)優先考慮</li> <li>◆ 每月底薪連勤工獎約\$7,500</li> </ul>
<p><b>店舖倉務員</b> <b>Stock Keeper</b></p>	<ul style="list-style-type: none"> <li>◆ 一般店舖倉務及簡單清潔工作</li> <li>◆ 工作地點: 港九新界</li> <li>◆ 上午10時至下午7時 或 下午1時至下午10時, 每週工作6天, 每天工作9小時, 輪班、輪休</li> <li>◆ 中三或以上程度, 有相關工作經驗優先考慮, 刻苦耐勞及有責任心, 良好粵語, 懂讀寫中文</li> <li>◆ 每月底薪連勤工獎約\$7,500-\$9,500</li> </ul>
<p><b>店舖清潔員</b> <b>Cleaner</b> (全職/兼職) (Full-Time / Part-Time)</p>	<ul style="list-style-type: none"> <li>◆ 一般店舖及簡單清潔工作</li> <li>◆ 工作地點: 港九新界</li> <li>◆ 全職: 上午11時至下午7時 或 下午2時至下午10時, 每週工作6天, 每天工作8小時.</li> <li>◆ 兼職: 上午11時至下午4時, 每週工作6天, 每天工作5小時</li> <li>◆ 中三或以上程度, 有相關工作經驗優先考慮, 刻苦耐勞及有責任心, 良好粵語, 懂讀寫中文</li> <li>◆ 全職: 每月 \$7,000</li> <li>◆ 兼職: 每小時\$32-35</li> </ul>

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**另請帶備履歷表、照片、學歷(正、副本)及工作證明, 以便即場辦理求職申請**

Please bring along valid proof of identity. For non permanent residents of Hong Kong, please bring valid Certificate of Identity/passport.  
Please also bring photos, proof of education (original and copy) and employment for arrangement of job application.

**面試名額有限 請即致電 2594 7833 預約**

**Limited interview time slots available. Please call 2594 7833 for appointment reservation**

Note: The above vacancies require ability to read/write Chinese. Job seekers are welcomed to contact our enquiry hotline at 2594 7833 if there is any query on the vacancies or details of this poster.

如8號或以上颱風訊號/黑色暴雨警告訊號於招聘日當天上午8時懸掛/仍然生效, 當日的招聘活動將告取消。

If Typhoon No.8 or above Signal/Black Rainstorm Signal is hoisted/is still in force at 8:00 am on the recruitment day, the recruitment activities will be cancelled.



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(10:00am to 1:00pm, 2:00pm to 5:00pm)

地點 Venue: 灣仔告士打道5號稅務大樓 34樓 (港鐵灣仔站A5出口)  
34/F, Revenue Tower, 5 Gloucester Road, Wanchai  
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招聘機構：百老匯攝影器材有限公司

Employer : BROADWAY PHOTO SUPPLY LTD



<p><b>門市營業員</b> <b>Sales</b></p>	<ul style="list-style-type: none"> <li>◆負責日常銷售, 處理顧客服務及一般後勤工作</li> <li>◆工作地點: 港九新界各分店</li> <li>◆上午10時至下午10時, 每天工作11.5小時, 每週工作6天, 輪班, 輪休</li> <li>◆中五或以上程度, 性格主動開朗, 親切有禮, 良好粵語, 懂英語或普通話優先考慮, 懂讀寫中文</li> <li>◆每月\$11,500起, 勤工獎\$300, 在職培訓, 良好晉升機會, 購物優惠, 年假(達14天), 婚假及喪假, 門診、住院及牙科醫療福利</li> </ul>
<p><b>收銀員</b> <b>Cashier</b></p>	<ul style="list-style-type: none"> <li>◆負責日常收銀工作, 需協助銷售工作</li> <li>◆工作地點: 港九新界各分店</li> <li>◆上午10時至下午10時, 每天工作11.5小時, 每週工作6天, 輪班, 輪休</li> <li>◆一年或以上收銀經驗, 具責任感, 細心有禮, 良好粵語, 一般英語及普通話, 懂讀寫中文</li> <li>◆每月\$10,000起, 勤工獎\$300, 在職培訓, 良好晉升機會, 購物優惠, 年假(達14天), 婚假及喪假, 門診、住院及牙科醫療福利</li> </ul>
<p><b>店務文員</b> <b>Sales Clerk</b></p>	<ul style="list-style-type: none"> <li>◆負責店舖文職工作</li> <li>◆工作地點: 港九新界各分店</li> <li>◆中午12時30分至下午9時30分, 每週工作6天, 輪休</li> <li>◆中五程度, 懂中文輸入法, 良好粵語, 一般英語及普通話, 懂讀寫中文及英文</li> <li>◆每月\$8,300, 勤工獎\$300, 在職培訓, 購物優惠, 年假(達14天), 婚假及喪假, 門診、住院及牙科醫療福利</li> </ul>

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招聘機構：百老匯攝影器材有限公司

Employer : BROADWAY PHOTO SUPPLY LTD



<p><b>倉務員</b> <b>Storekeeper</b></p>	<ul style="list-style-type: none"> <li>◆負責點貨, 執貨及處理貨物出入貨倉</li> <li>◆工作地點: 荃灣橫龍街</li> <li>◆上午9時至下午6時, 每週工作6天 (放公眾假期)</li> <li>◆中三程度, 具1年或以上相關經驗 (需提供有效工作證明文件), 具副車牌者優先考慮 (抗衡型 / 托盤型), 勤奮有禮, 良好粵語, 懂讀寫中文及閱讀英文</li> <li>◆每月\$8,300, 其他津貼\$2,300, 在職培訓, 購物優惠, 年假(達14天), 婚假及喪假, 門診、住院及牙科醫療福利</li> </ul>
<p><b>跟車送貨員</b> <b>Van Assistant</b></p>	<ul style="list-style-type: none"> <li>◆負責隨車運送公司產品及搬運貨物</li> <li>◆工作地點: 荃灣橫龍街</li> <li>◆上午9時15分至下午6時15分, 每週工作6天 (放公眾假期)</li> <li>◆中三程度, 具1年或以上相關經驗(需提供有效工作證明文件), 勤奮有禮, 良好粵語, 懂讀寫中文及閱讀英文</li> <li>◆每月\$7,300, 其他津貼\$2,300, 在職培訓, 購物優惠, 年假(達14天), 婚假及喪假, 門診、住院及牙科醫療福利</li> </ul>

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**Limited interview time slots available. Please call 2594 7833 for appointment reservation**

**Note: The above vacancies require ability to read/write Chinese. Job seekers are welcomed to contact our enquiry hotline at 2594 7833 if there is any query on the vacancies or details of this poster.**

如於活動當日上午8時宣佈懸掛或仍然懸掛黑色暴雨警告/8號或以上颱風訊號, 當日活動將告取消

If Typhoon no.8/Black Rainstorm Warning Signal is hoisted/is still in force at 8:00 am on the event day, the recruitment activities will be cancelled.



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(10:00am to 1:00pm, 2:00pm to 4:00pm)

地點 Venue: 灣仔告士打道5號稅務大樓 34 樓 (港鐵灣仔站A5出口)  
34/F, 5 Gloucester Road, Revenue Tower, Wanchai  
(Exit A5, MTR Wanchai Station)



宜家家居

招聘機構：宜家家居

Employer : IKEA



<p><b>Central Kitchen Manager</b> 主廚</p>	<ul style="list-style-type: none"> <li>◆ To assist the Food &amp; Beverage Manager in the execution of IKEA Food &amp; Beverage Concept in IKEA Restaurant &amp; Café, Bistro and Swedish Food Market; To ensure efficient operations with special attention to the preparation and serving of food that enhance co-worker and visitor experience; To execute action plan for kitchens to support Business Plan goals, sales/gross profit developments and manage controllable costs; To train, develop and constantly follow up the quality and food safety regulations as well as to ensure a safe working environment for co-workers; To control the stock levels according to the Company standard</li> <li>◆ Work Location : Shatin</li> <li>◆ 8:00am-11:00pm, 5-6 working days per week, 10.5 working hours per day, shift work, shift holiday</li> <li>◆ Form 3 or above; Minimum 8 years related working experience in western restaurant with 5 years at managerial level; Fluent English, Cantonese and Putonghua preferred; Able to read and write English and Chinese preferred</li> <li>◆ Able to work in a high volume, fast paced retail environment and under pressure; Strong knowledge in menu planning and food cost control ; Independent and responsible, with excellent leadership, communication and interpersonal skills; Proficient in PC applications (e.g. MS Word and Excel)</li> <li>◆ HK\$18,000 - \$25,000 per month, with 12 days Annual Leave, Medical Plan, Year End Bonus, Staff Purchase Discount</li> </ul>
<p><b>Assistant Warehouse Supervisor</b> 助理倉務主管</p>	<ul style="list-style-type: none"> <li>◆ To monitor the operations of goods flow, including inbound and outbound operations; To ensure smooth operation in supporting home delivery and store replenishment activities; To control shrinkage and stock security, as well as to maintain the warehouse safety standards; To supervise daily routines such as warehouse space planning and staff management; To assist in data analyze and to prepare and review reports for management's review</li> <li>◆ Work Location : Kwai Chung</li> <li>◆ 8:00am-10:00pm, 5-6 working days per week, 9 working hours per day, shift work, shift holiday</li> <li>◆ Higher Diploma or above in Logistics Management or related discipline; Minimum 3 years relevant work experience in warehouse operations / logistics field with at least 1 years at supervisory level; Fluent English and Cantonese, Fair Putonghua preferred; Able to read and write English and Chinese preferred</li> <li>◆ Assertive, self-motivated and able to work under pressure; Excellent communication and interpersonal skills; Proficient in PC applications (e.g. MS Word, Excel and Access); Possession of valid forklift operating license is a must; Shift duties are required</li> <li>◆ HK\$10,000 - \$15,000 per month, with 12 days Annual Leave, Medical Plan, Year End Bonus, Staff Purchase Discount</li> </ul>

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# 勞工處零售業招聘中心招聘日

## Recruitment Day at the Recruitment Centre for the Retail Industry



### 宜家家居

### 招聘機構：宜家家居

### Employer : IKEA



<p><b>Warehouse Clerk</b> <b>(Part-time)</b> 倉務文員 (兼職)</p>	<ul style="list-style-type: none"> <li>◆ To prepare documentations, such as uploading lists, store replenishment/ C&amp;C and stock transfer; To assist the daily administrative operations of Warehouse department and perform other duties assigned by the supervisors</li> <li>◆ Work Location : Kwai Chung</li> <li>◆ 8:00am-10:00pm, 4-6 working days per week, 4-9 working hours per day, shift work, shift holiday</li> <li>◆ Form 5 or above; 1 year related experience preferred; Fluent English, Cantonese, Fair Putonghua preferred; Able to read and write English and Chinese preferred</li> <li>◆ Mature, independent, well-organized with good communication skill; Proficient in PC applications (e.g. MS Word and Excel)</li> <li>◆ HK\$35 - \$38 per month, attendance bonus and Staff Purchase Discount</li> </ul>
<p><b>Inventory Control Coordinator</b> 存貨控制助理</p>	<ul style="list-style-type: none"> <li>◆ Conduct cycle counting and stock taking in Distribution Centre; Handle store replenishment and store pick up cargo checking; Communicate and provide stock checking support to internal departments; Maintain inventory accuracy and system updating; Inventory analysis with report writing and investigation</li> <li>◆ Work Location : Kwai Chung</li> <li>◆ 8:00am-10:00pm, 5-6 working days per week, 9 working hours per day, shift work, shift holiday</li> <li>◆ Form 7 or above; Minimum 1 year working experience, preferably in inventory control field; Fluent English and Cantonese; Able to read and write English and Chinese preferred</li> <li>◆ Able to work in warehouse environment and overtime; Proficient in PC applications (e.g. MS Word and Excel); High integrity, hardworking and willing to learn</li> <li>◆ HK\$8,500 - \$9,000 per month, with 12 days Annual Leave, Medical Benefits, Year End Bonus and Staff Purchase Discount</li> </ul>
<p><b>Service Technician</b> 技術支援服務員</p>	<ul style="list-style-type: none"> <li>◆ 與分店及外判工程公司商討傢俬或廚房安裝及保養事宜, 進行工程審查、監察外判工程公司之服務及安裝質素, 跟進服務訂單及顧客意見調查, 提供定期監察報告及服務改善計劃</li> <li>◆ 工作地點：葵涌</li> <li>◆ 上午8時至晚上10時, 每週工作5-6天, 每天工作9小時, 輪班, 輪休</li> <li>◆ 中五或以上程度, 具2年或以上安裝傢俬或安裝廚櫃等經驗, 良好粵語及一般英語, 懂讀寫中文及英文, 懂電腦操作如Word及Excel</li> <li>◆ 持有效1及2號香港駕駛執照</li> <li>◆ 每月 \$8,500 - \$10,000, 年終雙糧, 勤工獎, 員工購物優惠, 醫療計劃及12天年假</li> </ul>

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Recruitment Day at the Recruitment Centre for the Retail Industry



招聘機構：宜家家居

Employer : IKEA



<p><b>Warehouse Assistant</b> 倉務員</p>	<ul style="list-style-type: none"> <li>◆負責執貨及貨物上架, 需搬動貨品 (約為20至30公斤)</li> <li>◆工作地點：葵涌</li> <li>◆上午8時至晚上10時, 每週工作5-6天, 每天工作9小時, 輪班, 輪休</li> <li>◆中三或以上程度, 1年以上相關工作經驗, 良好粵語, 懂閱讀中文, 懂電腦操作如Excel, 具鏟車牌者更佳</li> <li>◆每月 \$7,500 - \$9,000, 年終雙糧, 勤工獎, 員工購物優惠, 醫療計劃及12天年假</li> </ul>
<p><b>Customer Delivery Coordinator</b> 倉務助理</p>	<ul style="list-style-type: none"> <li>◆負責計算及安排送出貨物於貨車內之擺放位置、接收各分店送回之寄存貨物, 於貨台監察每日出貨程序</li> <li>◆工作地點：葵涌</li> <li>◆上午8時至晚上10時, 每週工作5-6天, 每天工作9小時, 輪班, 輪休</li> <li>◆中五或以上程度, 具一年或以上倉務經驗, 良好粵語及一般英語, 懂讀寫中文及閱讀英文, 懂電腦操作如Word及Excel</li> <li>◆每月 \$8,000 - \$9,000, 勤工獎, 員工購物優惠, 醫療計劃</li> </ul>
<p><b>Customer Service Representative - Contract</b> 合約後勤顧客服務助理</p>	<ul style="list-style-type: none"> <li>◆To answer customers' telephone enquires and handle complaints; To arrange the schedule of product delivery and assembling services</li> <li>◆Contract employment for 6 months. Candidate with satisfactory performance may be considered for permanent position upon the contract completion</li> <li>◆Work Location : Shatin</li> <li>◆10:00am-10:30pm, 5-6 working days per week, 9 working hours per day, shift work, shift holiday</li> <li>◆Form 5 or above; Minimum 1 year experience in Call Center; Fluent English and Cantonese, Fair Putonghua preferred; Able to read and write English and Chinese preferred</li> <li>◆Good telephone manner and customer-oriented; Hands-on PC knowledge and clerical work</li> <li>◆HK\$8,500 - \$10,000 per month, with Attendance Bonus and Staff Purchase Discount</li> </ul>

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# 勞工處零售業招聘中心招聘日

Recruitment Day at the Recruitment Centre for the Retail Industry



宜家家居

招聘機構：宜家家居

Employer : IKEA



<p><b>Assistant Visual Merchandiser</b> 助理商品展示設計師</p>	<ul style="list-style-type: none"> <li>◆ To work together with Visual Merchandiser to conceptualize and display in-store settings, decorations and signage; To execute and follow up the planned action for in-store projects and activities with promotional themes</li> <li>◆ Work Location : Causeway Bay</li> <li>◆ Mon-Fri: 9:00am-5:30pm, Sat: 9:00am-1:00pm, 5.5 working days per week</li> <li>◆ Form 7 or above; Formal training in interior design /visual merchandising ; 1 year related experience preferred; Fluent English and Cantonese preferred; Able to read and write English and Chinese preferred</li> <li>◆ Active, outgoing, willing to learn, open-minded, aesthetic, commercialism and able to work independently; Posses good verbal and visual presentation skills; Able to produce layout plan, sketch and free hand perspective drawings; Proficient in AutoCad, InDesign, Illustrator, Photo Editing, Word and Excel</li> <li>◆ HK\$8,500 - \$9,000 per month, with 12 days Annual Leave, Medical Plan, Year End Bonus, Staff Purchase Discount</li> </ul>
<p><b>Communication Coordinator</b> 平面設計員</p>	<ul style="list-style-type: none"> <li>◆ To assist daily operations of Central / In-store Communication and Interior Design department, including translation, data entry, product communication and promotional materials output</li> <li>◆ Work Location : Causeway Bay</li> <li>◆ Mon-Fri: 9:00am-5:30pm, Sat: 9:00am-1:00pm, 5.5 working days per week</li> <li>◆ Form 5 or above with certificate in design field; Minimum 1 year graphic design experience; Fluent Cantonese and English, Fair Putonghua preferred; Able to read and write English and Chinese preferred</li> <li>◆ Hands on PC skills, e.g. Word and Chinese Word Processing, familiar with CorelDraw is an advantage; Proficient in written English and Chinese; Active, responsible and willing to learn</li> <li>◆ HK\$8,000 - \$9,000 per month, with 12 days Annual Leave, Medical Plan, Year End Bonus, Staff Purchase Discount</li> </ul>
<p><b>Shop Assistant</b> 銷售助理</p>	<ul style="list-style-type: none"> <li>◆ 負責貨品銷售工作</li> <li>◆ 工作地點：沙田 / 九龍灣</li> <li>◆ 上午10時30分至晚上10時30分，每週工作5-6天，每天工作9小時，輪班，輪休</li> <li>◆ 中五或以上程度，擁有1年或以上銷售經驗者更佳，良好粵語，一般英語及普通話，懂讀寫中文及閱讀英文，主動及具良好顧客服務態度</li> <li>◆ 每月 \$8,500 - \$10,000，目標獎金，年終雙糧，勤工獎，員工購物優惠，醫療計劃及12天年假</li> </ul>

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Recruitment Day at the Recruitment Centre for the Retail Industry



招聘機構：宜家家居

Employer : IKEA



<p><b>Shop Assistant (Part-time)</b> 銷售助理 (兼職)</p>	<ul style="list-style-type: none"> <li>負責貨品銷售工作</li> <li>工作地點：銅鑼灣 / 沙田 / 九龍灣</li> <li>上午10時30分至晚上10時30分, 每週工作3-6天, 每天工作4-9小時, 輪班, 輪休</li> <li>中五或以上程度, 擁有1年或以上銷售經驗者更佳, 良好粵語, 一般英語及普通話, 懂讀寫中文及閱讀英文, 主動及具良好顧客服務態度</li> <li>每小時 \$30 - \$38, 目標獎金, 員工購物優惠及勤工獎 (每月服務滿50小時者適用)</li> </ul>
<p><b>Customer Service Assistant</b> 顧客服務助理</p>	<ul style="list-style-type: none"> <li>負責接待顧客、解答查詢、處理退貨及退款工作</li> <li>工作地點：銅鑼灣</li> <li>上午10時30分至晚上10時30分, 每週工作5-6天, 每天工作9小時, 輪班, 輪休</li> <li>中五或以上程度, 1年或以上有關經驗, 良好粵語, 一般英語及普通話, 懂讀寫中文及閱讀英文, 主動及具顧客服務態度</li> <li>每月 \$8,500 - \$10,000, 目標獎金, 年終雙糧, 勤工獎, 員工購物優惠, 醫療計劃及12天年假</li> </ul>
<p><b>Customer Service Assistant (Part-time)</b> 顧客服務助理 (兼職)</p>	<ul style="list-style-type: none"> <li>負責接待顧客、解答查詢、處理退貨及退款工作</li> <li>工作地點：銅鑼灣 / 沙田 / 九龍灣</li> <li>上午10時30分至晚上10時30分, 每週工作3-6天, 每天工作4-9小時, 輪班, 輪休</li> <li>中五或以上程度, 1年或以上有關經驗, 良好粵語, 一般英語及普通話, 懂讀寫中文及閱讀英文, 主動及具顧客服務態度</li> <li>每小時 \$30-\$38, 員工購物優惠及勤工獎 (每月服務滿50小時者適用)</li> </ul>
<p><b>Cashier</b> 收銀員</p>	<ul style="list-style-type: none"> <li>負責收銀及解答顧客查詢</li> <li>工作地點：銅鑼灣</li> <li>上午10時30分至晚上10時30分, 每週工作5-6天, 每天工作9小時, 輪班, 輪休</li> <li>中五或以上程度, 擁有1年或以上收銀工作經驗, 良好粵語, 一般英語及普通話, 懂讀寫中文及閱讀英文, 主動及具良好顧客服務態度</li> <li>每月 \$8,500 - \$10,000, 目標獎金, 年終雙糧, 勤工獎, 員工購物優惠, 醫療計劃及12天年假</li> </ul>
<p><b>Cashier (Part-time)</b> 收銀員 (兼職)</p>	<ul style="list-style-type: none"> <li>負責收銀及解答顧客查詢</li> <li>工作地點：銅鑼灣 / 沙田 / 九龍灣</li> <li>上午10時30分至晚上10時30分, 每週工作3-6天, 每天工作4-9小時, 輪班, 輪休</li> <li>中五或以上程度, 擁有1年或以上收銀工作經驗者更佳, 良好粵語, 一般英語及普通話, 懂讀寫中文及閱讀英文, 主動及具良好顧客服務態度</li> <li>每小時 \$30-\$38, 員工購物優惠及勤工獎 (每月服務滿50小時者適用)</li> </ul>

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# 勞工處零售業招聘中心招聘日

## Recruitment Day at the Recruitment Centre for the Retail Industry



宜家家居

招聘機構：宜家家居

Employer : IKEA



<p><b>Cafe Supervisor</b> 咖啡室主任</p>	<ul style="list-style-type: none"> <li>◆ Responsible for the operations and the sales performance of in-store café and bistro; Provide support in food and beverage selection and ordering, price setting, stock controlling and staff management</li> <li>◆ Work Location : Causeway Bay</li> <li>◆ 9:00am-11:00pm, 5-6 working days per week, 10.5 working hours per day, shift work, shift holiday</li> <li>◆ Form 5 or above, minimum 3 years' working experience in catering field with 1 year at supervisory level ; Prior experience in cost control and hygiene management are preferable; Fluent English, Cantonese and Putonghua preferred; Able to read and write English and Chinese preferred</li> <li>◆ Customer-oriented, proactive and independent; Proficient in PC applications (e.g. MS Word and Excel)</li> <li>◆ HK\$10,000 - \$15,000 per month, with 12 days Annual Leave, Medical Plan, Year End Bonus, Staff Purchase Discount</li> </ul>
<p><b>Cafe Attendant</b> 咖啡室助理</p>	<ul style="list-style-type: none"> <li>◆ 負責收銀、食物介紹、補充物資、維持整潔等工作</li> <li>◆ 工作地點：銅鑼灣</li> <li>◆ 上午8時至晚上11時，每週工作5-6天，每天工作9小時，輪班，輪休</li> <li>◆ 中五或以上程度，1年或以上相關工作經驗，良好粵語，一般英語及普通話，懂讀寫中文及閱讀英文，勤奮主動及具良好顧客服務態度</li> <li>◆ 每月 \$7,500 - \$8,500, 目標獎金，年終雙糧，勤工獎，員工購物優惠，醫療計劃及12天年假</li> </ul>
<p><b>Restaurant / Café Attendant (Part-time)</b> 餐廳 / 咖啡室助理 (兼職)</p>	<ul style="list-style-type: none"> <li>◆ 負責收銀、食物介紹、補充物資、維持整潔等工作</li> <li>◆ 工作地點：銅鑼灣 / 九龍灣 / 沙田</li> <li>◆ 上午8時至晚上11時，每週工作3-6天，每天工作4-8小時，輪班，輪休</li> <li>◆ 中五或以上程度，工作經驗不拘，具有餐飲經驗更佳，良好粵語，一般英語及普通話，懂讀寫中文，勤奮積極，主動</li> <li>◆ 每小時 \$28 - \$33, 目標獎金，員工購物優惠及勤工獎(每月服務滿50小時者適用)</li> </ul>
<p><b>初級廚師</b> Junior Cook</p>	<ul style="list-style-type: none"> <li>◆ 負責協助準備食物及提供櫃台服務、維持廚房一般運作</li> <li>◆ 工作地點：九龍灣 / 沙田</li> <li>◆ 上午8時至晚上11時，每週工作5-6天，每天工作9小時，輪班，輪休</li> <li>◆ 中三或以上程度，曾修讀西廚課程，具1-2年西廚工作經驗優先，良好粵語，一般英語及普通話，懂讀寫中文、具熱誠、幹勁及良好服務態度</li> <li>◆ 每月 \$7,500 - \$8,000, 勤工獎，員工購物優惠，醫療計劃及年假</li> </ul>
<p><b>Kitchen Assistant</b> 廚房助理</p>	<ul style="list-style-type: none"> <li>◆ 負責協助準備食物及提供櫃台服務、維持廚房一般運作</li> <li>◆ 工作地點：九龍灣 / 沙田</li> <li>◆ 上午8時至晚上11時，每週工作5-6天，每天工作8-9小時，輪班，輪休</li> <li>◆ 中三或以上程度，經驗不拘，良好粵語，一般英語，懂讀寫中文，勤奮主動及具良好顧客服務態度，曾接受飲食業培訓更佳</li> <li>◆ 每小時 \$28 - \$33, 員工購物優惠及勤工獎</li> </ul>

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Recruitment Day at the Recruitment Centre for the Retail Industry



宜家家居

招聘機構：宜家家居

Employer : IKEA



<p><b>Store Administrator</b> 分店行政助理</p>	<ul style="list-style-type: none"> <li>◆負責一般文書工作, 包括電腦資料輸入、文件分類及辦公室事務</li> <li>◆工作地點：銅鑼灣</li> <li>◆上午9時至晚上10時30分, 每週工作5-6天, 每天工作9小時, 輪班, 輪休</li> <li>◆中五或以上程度, 具1年或以上行政及顧客服務經驗, 良好粵語, 一般英語及普通話, 懂閱讀中文及英文, 懂電腦操作如Word及Excel</li> <li>◆每月 \$8,500 - \$10,000, 目標獎金, 年終雙糧, 勤工獎, 員工購物優惠, 醫療計劃及12天年假</li> </ul>
<p><b>Store Administrator (Part-time)</b> 分店行政助理 (兼職)</p>	<ul style="list-style-type: none"> <li>◆負責一般文書工作, 包括電腦資料輸入、文件分類及辦公室事務</li> <li>◆工作地點：銅鑼灣</li> <li>◆上午9時至晚上10時30分, 每週工作3-6天, 每天工作4-9小時, 輪班, 輪休</li> <li>◆中五或以上程度, 具1年或以上相關工作經驗, 良好粵語, 一般英語及普通話, 懂閱讀中文及英文, 懂電腦操作如Word及Excel</li> <li>◆每小時 \$30-\$38, 勤工獎及員工購物優惠</li> </ul>
<p><b>Service Operation Helper (Part-time)</b> 貨場助理 (兼職)</p>	<ul style="list-style-type: none"> <li>◆負責保持店場內的整潔、補充貨場用品、派發購物袋、宣傳單張及解答顧客查詢</li> <li>◆工作地點：銅鑼灣 / 九龍灣 / 沙田</li> <li>◆上午10時30分至晚上10時30分, 每週工作3-6天, 每天工作4-8小時, 輪班, 輪休</li> <li>◆中三或以上程度, 具1年或以上工作經驗者優先考慮, 良好粵語, 一般英語, 懂讀寫中文, 主動及良好顧客服務態度, 勤奮, 耐勞</li> <li>◆每小時 \$28-\$33, 員工購物優惠及勤工獎 (每月服務滿50小時者適用)</li> </ul>
<p><b>Stacker (Part-Time)</b> 理貨員 (兼職)</p>	<ul style="list-style-type: none"> <li>◆負責貨品分類上架, 需搬動貨品 (約為20至30公斤)</li> <li>◆工作地點：銅鑼灣</li> <li>◆早上7時至下午5時或晚上9時至凌晨2時, 每週工作2-4天, 每天工作4-9小時, 輪班, 輪休</li> <li>◆中三或以上程度, 具1年或以上工作經驗優先考慮, 良好粵語, 懂閱讀中文, 主動及勤奮耐勞</li> <li>◆每小時 \$28-\$33, 員工購物優惠及勤工獎 (每月服務滿50小時者適用)</li> </ul>

**\* 求職者請帶備有效身份証 (如非香港永久居民, 須帶備有效簽證身份書或護照) \***  
另請帶備履歷表、照片、學歷(正、副本)及工作證明, 以便即場辦理求職申請

Please bring along valid proof of identity. For non permanent residents of Hong Kong, please bring valid Certificate of Identity/passport.

面試名額有限 請即致電 2594 7833 預約

Limited interview time slots available. Please call 2594 7833 for appointment reservation

Note: The above vacancies require ability to read/write Chinese. Job seekers are welcomed to contact our enquiry hotline at 2594 7833 if there is any query on the vacancies or details of this poster.

如於活動當日上午8時宣佈懸掛或仍然懸掛黑色暴雨警告/8號或以上颱風訊號, 當日活動將告取消

If Typhoon no.8/Black Rainstorm Warning Signal is hoisted/is still in force at 8:00 am on the event day, the recruitment activities will be cancelled.



# 勞工處零售業招聘中心招聘日

## Recruitment Day at the Recruitment Centre for the Retail Industry

日期 Date : 17/2/2012 (星期五, Friday)

時間 Time : 下午 2時至下午 5 時 (2:00pm to 5:00pm)

地點 Venue: 灣仔告士打道5號稅務大樓 34 樓 (港鐵灣仔站A5出口)  
34/F, 5 Gloucester Road, Revenue Tower,  
Wanchai (Exit A5, MTR Wanchai Station)

招聘機構 Employer : City Super Limited



city'super



<p><b>廚師 (日式料理)</b> <b>Commis I&amp;II</b> <b>(Gen Ramen)</b></p>	<ul style="list-style-type: none"> <li>負責日式拉麵之製作, 確保食品的質素及衛生合符標準</li> <li>工作地點: 銅鑼灣/中環/尖沙咀/沙田等</li> <li>上午9時至下午11時, 每週工作5-6天, 每天工作8.5小時, 輪班, 輪休</li> <li>中一程度, 2年或以上工作經驗, 良好粵語, 一般英語及普通話, 懂讀寫中文及閱讀英文</li> <li>每月\$7,400 - \$8,500, 每月例假6天, 年假10天, 勤工獎\$600, 酌情性花紅, 超時工作津貼, 生日假, 醫療福利</li> </ul>
<p><b>廚師 (西日式食品)</b> <b>Commis I&amp;II</b></p>	<ul style="list-style-type: none"> <li>負責日式拉麵/定食之製作, 負責西日式食品之製作</li> <li>工作地點: 銅鑼灣/中環/尖沙咀/沙田/觀塘</li> <li>上午9時至下午11時, 每週工作5-6天, 每天工作8.5小時, 輪班, 輪休</li> <li>中一程度, 2年或以上工作經驗, 良好粵語, 一般英語及普通話, 懂讀寫中文及英文</li> <li>每月\$7,400 - \$8,500, 每月例假6天, 年假10天, 勤工獎\$600, 酌情性花紅, 超時工作津貼, 生日假</li> </ul>
<p><b>西餅/麵包學徒</b> <b>Cake/ Bakery Commis</b> <b>III</b></p>	<ul style="list-style-type: none"> <li>負責製作西餅/麵包及相關廚房工作</li> <li>工作地點: 銅鑼灣/中環/尖沙咀/沙田等</li> <li>上午9時至下午11時, 每週工作5-6天, 每天工作8.5小時, 輪班, 輪休</li> <li>中一程度, 1年或以上相關工作經驗, 良好粵語, 一般英語及普通話, 懂讀寫中文及閱讀英文</li> <li>每月\$7,400 - \$8,000, 每月例假6天, 年假10天, 勤工獎\$600, 酌情性花紅, 超時工作津貼, 生日假</li> </ul>
<p><b>店務員</b> <b>(雪糕/燒餅/日式朱古力)</b> <b>Sales Assistant</b></p>	<ul style="list-style-type: none"> <li>負責製作雪糕/燒餅, 向客人推銷產品, 維持舖面清潔</li> <li>工作地點: 銅鑼灣/沙田/觀塘/中環/九龍塘</li> <li>上午9時至下午11時, 每週工作5-6天, 每天工作8.5小時, 輪班, 輪休</li> <li>中三程度, 1年或以上工作經驗, 良好粵語, 一般英語及普通話, 懂讀寫中文及閱讀英文</li> <li>每月\$7,400 - \$8,000, 每月例假6天, 年假10天, 勤工獎\$600, 酌情性花紅, 超時工作津貼, 生日假</li> </ul>

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# 勞工處零售業招聘中心招聘日

Recruitment Day at the Recruitment Centre for the Retail Industry

招聘機構 Employer : City Super Limited



## city'super

<p><b>店務員 (美食亭) Sales Assistant (Food Court)</b></p>	<ul style="list-style-type: none"> <li>負責介紹不同之食品給客人, 並協助客人落單</li> <li>工作地點: 觀塘/尖沙咀</li> <li>上午9時至下午11時, 每週工作5-6天, 每天工作8.5小時, 輪班, 輪休</li> <li>中一程度, 1年或以上工作經驗, 良好粵語, 一般英語及普通話, 懂讀寫中文及英文</li> <li>每月\$7,400 - \$8,000, 每月例假6天, 年假10天, 勤工獎\$600, 酌情性花紅, 超時工作津貼, 生日假, 醫療福利</li> </ul>
<p><b>店務員 (新鮮食品部) Sales Assistant (Fresh Food)</b></p>	<ul style="list-style-type: none"> <li>介紹相關食品給客人/整理相關貨品</li> <li>工作地點: 銅鑼灣/中環/尖沙咀/沙田</li> <li>上午9時至下午11時, 每週工作5-6天, 每天工作8.5小時, 輪班, 輪休</li> <li>中三程度, 1年或以上工作經驗, 良好粵語, 一般英語及普通話, 懂讀寫中文及英文</li> <li>每月\$7,400 - \$8,000, 每月例假6天, 年假10天, 勤工獎\$600, 酌情性花紅, 超時工作津貼, 生日假, 醫療福利</li> </ul>
<p><b>店務員 (麵包/西餅部) Sales Assistant (Cake Shop/ Bakery)</b></p>	<ul style="list-style-type: none"> <li>整理貨場整潔/將麵包及西餅排列整齊</li> <li>工作地點: 銅鑼灣/中環/尖沙咀/沙田等</li> <li>上午9時至下午11時, 每週工作5-6天, 每天工作8.5小時, 輪班, 輪休</li> <li>中三程度, 1年或以上工作經驗, 良好粵語, 一般英語及普通話, 懂讀寫中文及閱讀英文</li> <li>每月\$7,400 - \$8,000, 每月例假6天, 年假10天, 勤工獎\$600, 酌情性花紅, 超時工作津貼, 生日假, 醫療福利</li> </ul>
<p><b>店務員 (文具/精品/ 美容部) Sales Assistant (Life Ext.)</b></p>	<ul style="list-style-type: none"> <li>介紹產品資料/推銷產品給客戶</li> <li>工作地點: 銅鑼灣/中環/尖沙咀/沙田/青衣/九龍塘/觀塘</li> <li>上午9時至下午11時, 每週工作5-6天, 每天工作8.5小時, 輪班, 輪休</li> <li>中三程度, 1年或以上工作經驗, 良好粵語, 一般英語及普通話, 懂讀寫中文及英文</li> <li>每月\$7,400 - \$8,000, 每月例假6天, 年假10天, 勤工獎\$600, 酌情性花紅, 超時工作津貼, 生日假, 醫療福利</li> </ul>
<p><b>收銀員 Cashier</b></p>	<ul style="list-style-type: none"> <li>計算顧客支付的款項/在付款時須與顧客確定最後之數目銀碼</li> <li>工作地點: 銅鑼灣/中環/尖沙咀/沙田</li> <li>上午9時至下午11時, 每週工作5-6天, 每天工作8.5小時, 輪班, 輪休</li> <li>中三程度, 1年或以上工作經驗, 良好粵語, 一般英語及普通話, 懂讀寫中文及閱讀英文</li> <li>每月\$7,500 - \$8,500, 技巧津貼\$500-\$1,000, 每月例假6天, 年假10天, 勤工獎\$600, 酌情性花紅, 超時工作津貼, 生日假, 醫療福利</li> </ul>

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# 勞工處零售業招聘中心招聘日

Recruitment Day at the Recruitment Centre for the Retail Industry

招聘機構 Employer : City Super Limited

## city'super



<p><b>兩星期推廣員</b> <b>Promoter</b> <b>(2 weeks)</b></p>	<ul style="list-style-type: none"> <li>◆ 推銷食品/即場提供烹調試食</li> <li>◆ 工作地點: 銅鑼灣/中環/尖沙咀</li> <li>◆ 上午9時至下午11時, 每週工作5-6天, 每天工作8.5小時, 輪班, 輪休, 工作期為2星期</li> <li>◆ 學歷不拘, 1年或以上推銷經驗, 良好粵語, 一般英語及普通話, 懂讀寫中文及閱讀英文</li> <li>◆ 每小時\$34-\$40</li> </ul>
<p><b>洗碗員</b> <b>Dish Washer</b></p>	<ul style="list-style-type: none"> <li>◆ 清洗美食廣場之碗碟/維持場地衛生</li> <li>◆ 工作地點: 銅鑼灣/尖沙咀/觀塘</li> <li>◆ 上午9時至下午11時, 每週工作5-6天, 每天工作8.5小時, 輪班, 輪休</li> <li>◆ 學歷不拘, 1年或以上工作經驗, 良好粵語, 一般英語及普通話, 懂讀寫中文及閱讀英文</li> <li>◆ 每月\$7,400 - \$8,000, 每月例假6天, 年假10天, 勤工獎\$600, 酌情性花紅, 超時工作津貼, 生日假, 醫療福利</li> </ul>
<p><b>倉務員</b> <b>(合約制)</b> <b>Logistic Assistant</b> <b>(Contract)</b></p>	<ul style="list-style-type: none"> <li>◆ 上貨/搬運貨品/核對貨品資料</li> <li>◆ 工作地點: 葵涌</li> <li>◆ 上午9時至下午11時, 每週工作5-6天, 每天工作8.5小時, 輪班, 輪休, 工作期為3-6個月</li> <li>◆ 學歷不拘, 1年或以上工作經驗, 良好粵語, 一般英語及普通話, 懂讀寫中文及閱讀英文</li> <li>◆ 每月\$7,400 - \$8,000, 另設約滿獎金每月約\$500及其他津貼</li> </ul>
<p><b>臨時廚務助理</b> <b>Temporary</b> <b>Kitchen Assistant</b></p>	<ul style="list-style-type: none"> <li>◆ 負責在中央廚房製造食品等, 清潔廚房之用具</li> <li>◆ 工作地點: 葵涌</li> <li>◆ 星期一至日: 上午7時至下午8時, 每天工作8小時, 輪班, 輪休</li> <li>◆ 工作期由即日至2012年3月</li> <li>◆ 學歷及經驗不拘, 有食品制製作經驗者優先, 可即時上班者優先考慮, 良好粵語, 懂閱讀中文</li> <li>◆ 每小時\$32-\$40</li> </ul>

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**另請帶備履歷表、照片、學歷(正、副本)及工作證明, 以便即場辦理求職申請**

Please bring along valid proof of identity. For non permanent residents of Hong Kong, please bring valid Certificate of Identity/passport.  
Please also bring photos, proof of education (original and copy) and employment for arrangement of job application.

**面試名額有限 請即致電 2594 7833 預約**

**Limited interview time slots available. Please call 2594 7833 for appointment reservation**

**Note: The above vacancies require ability to read/write Chinese. Job seekers are welcomed to contact our enquiry hotline at 2594 7833 if there is any query on the vacancies or details of this poster.**

如於活動當日上午11時宣佈懸掛或仍然懸掛黑色暴雨警告/8號或以上颱風訊號, 當日活動將告取消

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# 勞工處零售業招聘中心招聘日

## Recruitment Day at the Recruitment Centre for the Retail Industry

日期 Date : 17/2/2012 (星期五, Friday)

時間 Time : 下午 2 時 至 下午 5 時 (2:00pm to 5:00pm)

地點 Venue : 灣仔告士打道 5 號稅務大樓 34 樓 (港鐵灣仔站A5出口)  
34/F., Revenue Tower, 5 Gloucester Road, Wanchai  
(Exit A5, MTR Wanchai Station)

招聘機構 Employer : Fashion Force Distribution Limited



# Dazzle Spirea

全職 / 兼職  
售貨員(零售店)  
Full-time/  
Part-time  
Sales Assistant  
(Retail Shop)

- ◆負責時裝銷售、理貨、提供顧客服務及處理店舖日常運作
- ◆工作地點：尖沙咀 / 中環 / 銅鑼灣
- ◆全職：中午12時30分至下午10時30分，每週工作5-6天，需輪休
- ◆兼職：下午1時至下午10時30分，每天工作5-7小時，每週工作4-5天，需輪班
- ◆中五或以上程度，良好粵語，一般英語及普通話，懂讀寫中文及閱讀英文，懂基本電腦操作，積極進取，準時及勤力
- ◆有銷售、推廣或服務行業經驗優先，歡迎美容、化妝、飲食行業人士轉職
- ◆全職：每月底薪連佣金約 \$10,000 - \$20,000，另有銷售獎金、超時津貼、勤工獎
- ◆兼職：時薪 \$33-\$40，另有佣金

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